

TOWNSHIP OF PEQUANNOCK BOARD OF EDUCATION

REGULAR MEETING MINUTES MARCH 12, 2018

CALL TO ORDER

The March 12, 2018 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, at 7:00 pm by Kimberley Quigley, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:

Mr. Sam Ciresi

Mrs. Tiffany Osmanski

Mrs. Cara Shenton

Mr. Robert Singer

Mrs. Ann Maier

Mr. Richard Prezioso Mr. Leonard Smith

Mrs. Kimberley Quigley

ABSENT:

Mr. Vincent Siracusa

ALSO PRESENT:

Brett Charleston, Ed.D., Superintendent of Schools

Kateryna W. Bechtel, CPA, School Business Administrator/Board Secretary

Amy Canning, Esq. Board Attorney

FLAG SALUTE

Board President Report – Kimberley Quigley

- Congratulated Eagle Scout Eric Sayre.
- Thanked administration, staff, and students for a successful move to PTHS from PV during the power outage.
- Sent condolences to the Weisse, Wyzalek, and Siracusa families.

Student Recognitions - District Principals

- North Boulevard 4th Grade PAWS Project
- SJG 4th Grade PAWS Project

Superintendent Report – Brett Charleston, Ed.D.

- Informed the public that Friday, April 6, 2018 was added to the district calendar as a school day due to the fifth emergency closing day.
- Reminded parents that kindergarten registration continues at the Central Office.
- Announced that PV rescheduled its spring musical to Tuesday, March 20 and Wednesday, March 21 at 7:00 pm.
- Announced that there are 54 applicants for the Allied Health Institute.
- Announced that there will be a presentation on cyberbullying and digital citizenship on April 12 at the First Reformed Church/Friendship Hall.
- Reported that the Board will continue its discussion on arming the Director of Security under Old Business.

- Reported that on Wednesday, March 14, National Student Walk-Out Day, there will be activities at the high school to address student concerns regarding the tragedy in Parkland, Florida.
- Thanked staff and students for the team effort in moving PV to PTHS during the power outage.
- Explained the phase-in implementation of clustering students eligible for resource center support as per current board policy.

2017-2018 UPCOMING COMMITTEE MEETINGS

•	Curriculum, Instruction, and Special Services	March 19, 2018
•	Policy	March 19, 2018
•	Personnel, Management, and Community Relations	March 20, 2018
•	Finance, Facilities, and Athletics	March 20, 2018

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

• Ann Marie Finnen, PTEA Representative, explained the Association's concern regarding the plan to make up the school closing day on April 6. She inquired if the day can be added to the end of the school year.

APPROVAL OF MINUTES

February 26, 2018

Motion by: Ciresi	Second by: Singer	Roll Call Vote: 8-0-0	

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Committee Report of March 6, 2018 - Mr. Sam Ciresi, Chair

The following was discussed: HS Staff Member Review, 2018-2019 Budget Review, Attendance Plan, and National Walkout Day.

PMC-158-18	Acceptance of Reports
PMC-159-18	Approval of Appointments - 2017-2018 School Year
PMC-160-18	Approval to Amend Medical Leave of Absence - 2017-2018 School Year (PMC-140-18)
PMC-161-18	Approval to Amend Medical Leave of Absence - 2017-2018 School Year (PMC-150-18)
PMC-162-18	Approval to Amend Appointment - 2017-2018 School Year (PMC-143-18)
PMC-163-18	Approval of Revision of the 2017-2018 District Calendar

RESOLUTION NO. PMC-158-18

ACCEPTANCE OF REPORTS

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports.

- Enrollment Report
- Suspension Report(s)

Motion by: Ciresi Second by: Singer Roll Call Vote: 8-0-0	Motion by: Ciresi	Second by: Singer	Roll Call Vote: 8-0-0	
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RESOLUTION NO. PMC-159-18

APPROVAL OF APPOINTMENTS - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
DeStefano, Christine Replacement for Alex Kapit	Track Coach Pequannock Valley Middle School	3/13/2018-6/30/2018	Step 2, \$3,826
Markowski, Edward	Volunteer Track Coach Pequannock Valley Middle School	3/13/2018-6/30/2018	N/A

Motion by: Ciresi	Second by: Singer	Roll Call Vote: 8-0-0	
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RESOLUTION NO. PMC-160-18 (PMC-140-18) APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #4177, whose name is on file in the Superintendent's office from February 6, 2018 through February 13, 2018. During this time, Employee #4177 will use 6 days of accumulated sick leave.

RESOLVED, that Employee #4177 be granted a medical leave under the FMLA from February 14, 2018 through April 2, 2018. During this leave, which shall be without pay but with a continuation of medical benefits, Employee #4177 will use 6.5 weeks leave under the FMLA.

RESOLVED, that pursuant to this request, the anticipated return to work date for Employee #4177 shall be on or about **April 9, 2018.**

Motion by: Ciresi	Second by: Singer	Roll Call Vote: 8-0-0
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RESOLUTION NO. PMC-161-18 (PMC-150-18) APPROVAL TO AMEND MEDICAL LEAVE OF ABSENCE - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a medical leave of absence for Employee #3284, whose name is on file in the Superintendent's office from February 8, 2018 through March 16, 2018. During this time, Employee #3284 will use 26 days of accumulated sick leave, with an anticipated return to work date of on or about March 19, 2018.

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Motion by: Ciresi	Second by: Singer	Roll Call Vote: 8-0-0	

RESOLUTION NO. PMC-162-18 (PMC-143-18) APPROVAL TO AMEND APPOINTMENT - 2017-2018 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District:

NAME	ASSIGNMENT	EFFECTIVE DATES	SALARY
Monaghan, Michelle	Elementary Teacher Stephen J. Gerace Elementary School	l	\$95/day, \$110 after 10 days

Within by, Citesi Second by, Singer Ron Can vote, 6-0-0	Motion by: Ciresi	Second by: Singer	Roll Call Vote: 8-0-0	
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RESOLUTION NO. PMC-163-18 APPROVAL OF REVISION OF THE 2017-2018 DISTRICT CALENDAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revision of the 2017-2018 District Calendar as follows:

• On Friday, April 6, 2018, all district schools will be open as a result of using a 5th emergency school closing day.

PA:		
Motion by: Ciresi	Second by: Singer	Roll Call Vote: 8-0-0

CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Committee Report of March 5, 2018 - Ms. Tiffany Osmanski, Chair

The following was discussed: Attendance Area Plan for Special Education, and Budget.

CIS-60-18 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

CIS-61-18 Approval of Student Field Trips

CIS-62-18 Approval of Out-of-State Student Field Trips

RESOLUTION NO. CIS-60-18

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget:

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, **BE IT FURTHER RESOLVED**, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee/ Board Member	Conference/ Workshop Location	Registra- tion	Travel	Sub Cost	Estimated Total Expense
3/21/18	R. Spezio	The Nurtured Heart Approach Mt. Arlington	\$-0-	\$16.24	\$95.00	\$111.24
4/17/18	J. Seborowski	Social Media & Cyberbullying New Providence	\$150.00	\$17.36	n/a	\$167.36
5/7, 5/8/18	M. Lynes	Treating Anxiety Disorder Parsippany	\$299.99	\$6.32	n/a	\$305.32
5/10/18	J. Massaro	NJASBO Admin Asst. Program	\$-0-	\$14.02	n/a	\$14.02
5/10/18	M. Colicchio	NJASBO Admin Asst. Program	\$-0-	\$14.02	n/a	\$14.02
5/21, 5/22/18	F. Klump	NJ Assoc. of College Admis. Counseling Atlantic City	\$275.00	\$83.70	n/a	\$358.70
5/23/18	K. Bechtel	ESCNJ Vendor Expo, Raritan	\$-0-	\$28.36	n/a	\$28.36
5/23/18	P. Riffel	ESCNJ Vendor Expo, Raritan	\$-0-	n/a	n/a	\$-0-

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Motion by: Osmanski Second by: Quigley Roll Call Vote: 8-0-0

RESOLUTION NO. CIS-61-18 APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following

student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/21/18	Red Bull Arena Harrison	K. Brady	PTHS/-/70	Career Interests / Readiness	\$45.00	\$-0-
5/4/18	Holmdel High School	A.Streifer	PTHS/9-12/28	Jazz Festival	\$-0-	\$-0-
5/23/18	Madison High School	J. Bermudez	PTHS/10-12/7	Student Athletic Leadership	\$-0-	\$289.62

Motion by: Osmanski Second by: Quigley Roll Call Vote: 8-0-0

<u>RESOLUTION NO. CIS-62-18</u> <u>APPROVAL OF OUT-OF-STATE STUDENT FIELD TRIPS</u>

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-

of-state student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
4/25/18	Bronx Zoo Bronx, NY	K. Lau-Munoz	PTHS/-/40	Environmental Science, Biological Evolution	\$34.00	\$190.00 Substitutes
5/2/18	Gershwin Theatre New York	E. Honig	PTHS/-/38	Entertainment Management Workshop & Show	\$159.53	\$190.00 Substitutes
5/31/18	Pocono Valley Resort, PA	J. Heise J. Seborowski	PV/8/185	8th Grade Class Trip	\$81.00	\$-0-

Motion by: Osmanski Second by: Quigley Roll Call Vote: 8-0-0

FINANCE, FACILITIES, AND ATHLETICS

Committee Reports - Mr. Robert Singer, Member

February 28, 2018

The following was discussed: 2018-2019 Budget Review, PTHS Athletic Hall of Fame, and Varsity Athlete Recognition/Bagel Breakfast.

March 6, 2018

The following was discussed: 2018-2019 Budget Review, and National Walkout Day.

Mr. Singer thanked the donors for their generous contributions to the district.

FFA-113-18	Approval to Accept Donations to the Pequannock Township School District
FFA-114-18	Approval of IRMA Advisor
FFA-115-18	Approval of Joint Transportation Agreement with Educational Services Commission of Morris
	County for 2018-2019

FFA-116-18 Payment of Bills - February 27, 2018 to March 12, 2018

RESOLUTION NO. FFA-113-18

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	ТО	DONATED BY
\$500	Hillview School	ExxonMobil
EPA Air Quality Flags (set of 5) Value \$100	PTHS	PTHS HSA

Motion by: Singer	Second by: Maier	Roll Call Vote: 8-0-0	
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RESOLUTION NO. FFA-114-18 APPROVAL OF IRMA ADVISOR

RESOLVED, that the Board of Education approves Phoenix Advisors LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor (IRMA) for the 2018-2019 fiscal year.

Motion by: Singer	Second by: Maier	Roll Call Vote: 8-0-0	

RESOLUTION NO. FFA-115-18

APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF MORRIS COUNTY FOR 2018-2019

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a joint transportations agreement with the Educational Services Commission of Morris County for the 2018-2019 school year (see attachment).

Motion by: Singer	Second by: Maier	Roll Call Vote: 8-0-0	
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RESOLUTION NO. FFA-116-18

PAYMENT OF BILLS – FEBRUARY 27, 2018 TO MARCH 12, 2018

RESOLVED, that the Board of Education approves the Bills List, from February 27, 2018 to March 12, 2018, submitted by the School Business Administrator/Board Secretary, as attached:

FUND		AMOUNT
General	Funds 10, 20, 40	\$1,293,526.29
Capital Projec	cts Fund 30	\$0.00
Food Service	Fund 6x	\$33,017.88

Motion by: Singer	Second by: Maier	Roll Call Vote: 8-0-0	
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POLICY

Committee Report of March 5, 2018 - Ms. Ann Maier, Chair

The following was discussed: Attendance Area Plan for Special Education and Budget.

P-13-18 Approval of New and Revised Board Policies and Regulations for Second Reading and Adoption

RESOLUTION NO. P-13-18 APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new and revised Board policies and regulations as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)	
Bylaws	0144 - Board Member Orientation and Training	
Students	5112 - Entrance Age	
	5516.01 - Student Tracking Devices	
	5561R - Use of Physical Restraint	
Property	7101R - Educational Adequacy of Capital Projects	
Community	9242 - Use of Electronic Signatures	
	9541 - Student Teachers/Interns	

Motion by: Maier	Second by: Ciresi	Roll Call Vote: 8-0-0

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on <u>any topic</u> during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time. We also recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, municipality of residence, and, if applicable, group affiliation and sign in before you begin.

- Ann Marie Finnen, PTEA Representative and Parent, appreciates the deliberative manner in addressing the proposal to arm security guards. She thanked the administration for the manner in which National Walk-Out Day is being handled. She announced that PV student Meghan Hall won the Morris County Education Association poster contest. She reported that Mr. Andrea is being honored by the Friends of Education for Morris County. She announced that the PTEA will hold Baked Potato Night on March 23 with proceeds going towards scholarships for graduating seniors.
- Melissa Stelmasik and Lynn Schwartz, both of Pequannock and SEPAC, invited the Superintendent and the Board to the SEPAC Executive Committee meeting on March 14 at 5:00 pm in the PTHS Guidance Suite.
- Tammy Holzli of Pompton Plains expressed concern about the current plan to reconfigure special education, particularly the number of transitions. She is concerned that some classrooms do not have certain security items.
- John Martin of Pompton Plains thanked the Board for the thorough committee reports. He appreciates the opportunity to meet with the Superintendent. He supports the decision for National School Walk-Out Day. He does not see any harm in arming the security coordinator.

OLD BUSINESS

RESOLUTION NO. OB-09-18 APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in the following HIB Investigations and directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

INVESTIGATION NO.				
PV-08-18				
SJG-06-18				
SJG-07-18				

Motion by: Quigley	Second by: Maier	Roll Call Vote: 8-0-0	
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Continued discussion regarding armed security coordinator.

NEW BUSINESS

• Mrs. Maier expressed thanks to be invited to read during "Read Across America Week."

CONSIDERATION OF EXECUTIVE SESSION

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss personnel matters, student matters, and tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair that protection, or investigations of violations or possible violations of the law. Said matters will be made public upon their disposition. No action will be taken.

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Motion by: Ciresi	Second by: Osmanski	Voice Vote: 8-0-0	Time: 8:40 pm

The Board reconvened to Public Session at 9:30 pm.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Ciresi	Second by: Singer	Voice Vote: 8-0-0	Time: 9:31 pm

Respectfully,

Kateryna W. Bechtel, CPA

Board Secretary

FUTURE PUBLIC BOARD MEETINGS

March 26, 2018

PTHS

7:00 pm

April 9, 2018

PTHS

7:00 pm