



TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

MEETING MINUTES

June 24, 2013

CALL TO ORDER

The June 24, 2013 Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order in the Auditorium of the Pequannock Township High School, 85 Sunset Road, Pompton Plains, New Jersey, at 7:05 p.m. by Matthew Tengi, Board Vice President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the designated newspaper, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Joseph Cropanese James Farrell
Ann Maier Rose Phalon
Kimberley Quigley Tom Salerno
David Swezey Matthew Tengi

ABSENT: William Sayre

ALSO PRESENT: Victor P. Hayek, Ed.D., Superintendent of Schools
Michael J. Donow, Interim Business Administrator/Board Secretary
Isabel Machado, Esq., Board Attorney

Pledge of Allegiance

LEADERSHIP REPORTS

Board Vice President – *Matthew Tengi*

- Congratulated the graduates and all students who are moving up next year

Superintendent of Schools – *Victor P. Hayek, Ed.D.*

- Thanked the Interim Business Administrator
- Discussed the selection process and announced the Administrative appointments on the agenda
- Congratulated the high school and PV graduates

Interim Business Administrator/Board Secretary – *Michael J. Donow, RSBA*

- Reviewed closing resolutions
- Explained SDA grant application process and impact on the SJG gym and other potential projects
- Thanked Board for its support

COMMITTEE REPORTS

Personnel, Management, and Community Relations – *Kim Quigley*

- Discussed interviews and appointments of administrative positions
- Discussed potential math coach position
- Discussed policy #2433

Finance, Facility, and Athletics – *Joseph Cropanese*

- Budget status for FY'13
- Technology upgrades
- Professional service contracts
- Projects bids for facility upgrades at the high school
- Current summer projects – fields and parking
- Upgrade in PV and HS media centers
- Discussion of potential improvements for snack stand improvements and financial split of proceeds for 2013-2014
- Academic eligibility policy was discussed

PRESENTATION: Random Drug Testing Program, End of Year Report – *Bobbi Jo Murphy*

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Ann Marie Finnen, SJG Teacher

- Welcomed Dr. Singagliese to SJG and the other administrators to the district

James Singagliese, New SJG Principal

- Expressed excitement to be joining SJG and thanked administrators and Board

ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

PMC-174-13	Approval of Appointments
PMC-175-13	Approval of Appointment of Non-Affiliated Staff Member
PMC-176-13	Approval of Appointment of Payroll and Benefits Coordinator
PMC-177-13	Approval of Administrative Appointments
PMC-178-13	Approval of Interscholastic Sports Stipends – 2013-2014
PMC-179-13	Approval of Extra-Curricular Stipends – 2013-2014
PMC-180-13	Approval of Elementary School Lunch Aides - 2013-2014 School Year
PMC-181-13	Approval of Student Video Crew – 2013-2014
PMC-182-13	Approval of Students for Summer Work – 2013-2014 School Year
PMC-183-13	Approval of Submission of the HIB Self-Assessment
PMC-184-13	Amendment of Appointments for Extended School Year Program

RESOLUTION NO. PMC-174-13

APPROVAL OF APPOINTMENTS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of the following personnel in the Pequannock Township School District: (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY
Robert Hebenstreit	Social Studies Teacher, PTHS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1, \$49,855
Carissa Centrelli	Social Studies Teacher, PVS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1, \$49,855
Joanne Struble	Lunch Aide, PVS	9/1/2013-6/30/2014	\$10 per hour (average 3 hours per day)
Natalie Kelly	Aide, PTHS	9/1/2013-6/30/2014	PTEA Aides Guide, Step 9, \$19,085
Christine Sheldrick	Lunch Aide, PVS	9/1/2013-6/30/2014	\$10.00 per hour (average 3 hours per day)
Emily Orinski	Special Education Teacher, PVS	9/1/2013-6/30/2014	PTEA BA Guide, Step 1, \$49,855

Motion by: Quigley

Second by: Cropanese

Roll Call Vote: 8-0

RESOLUTION NO. PMC-175-13

APPROVAL OF APPOINTMENT OF NON-AFFILIATED STAFF MEMBER

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of Karin Aug as a Temporary Confidential Administrative Assistant in the Pequannock Township School District at the hourly rate of \$15.00, effective 6/24/13 through 8/31/13.

Motion by: Quigley

Second by: Cropanese

Roll Call Vote: 8-0

RESOLUTION NO. PMC-176-13**APPROVAL OF APPOINTMENT OF PAYROLL AND BENEFITS COORDINATOR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of Yvette Fuentes-Eroh as Payroll and Benefits Coordinator in the Pequannock Township School District at the annual salary of \$55,000 pro-rated, effective on or about 7/8/13 through 6/30/14.

Motion by: Quigley	Second by: Cropanese	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-177-13**APPROVAL OF ADMINISTRATIVE APPOINTMENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District: (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.) * Effective start dates pending any requisite notice.

NAME	ASSIGNMENT	EFFECTIVE DATES	ANNUAL BASE SALARY
Patrick Scarpello	Dean of Students/Athletic Director	On or about 7/1/2013-6/30/2014	\$96,000 pro-rated
James Singagliese	Principal, SJG	On or about 7/1/2013-6/30/2014	\$120,000 pro-rated
Rosaura Bagolie	Principal, Hillview	On or about 7/1/2013-6/30/2014	\$120,000 pro-rated

Motion by: Quigley	Second by: Cropanese	P. Scarpello: 7-1 (Salerno – No); J. Singagliese: 7-1 (Salerno – No); R. Bagolie: 7-0-1 (Maier – Abstain)
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RESOLUTION NO. PMC-178-13**APPROVAL OF INTERSCHOLASTIC SPORTS STIPENDS – 2013-2014**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2013-2014 school year, contingent on a full team, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association, and having met the requisite New Jersey Department of Education and District employment criteria, unless noted. . (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

Interscholastic Sports Pay Guide, Pequannock Township High School
Fall Season:

ADVISOR	ASSIGNMENT	STIPEND
Edward Kopp	Head Football Coach	Step M, \$8,480
Andrew Wells	Assistant Football Coach	Step M, \$5,560
Luke Sica	Assistant Football Coach	Step 6, \$4751
Douglas Aday	Assistant Football Coach	Step 5, \$4,308
Edward Klimek	Assistant Football Coach	Step M, \$5,560

Matthew Wisdom	Assistant Football Coach	Step 3, \$3,541
Kyle McCourt	Assistant Football Coach	Step 1, \$2,911
Carl Strong	Head Boys' Soccer Coach	Step M, \$7,137
Michael Zummo	Assistant Boys' Soccer Coach	Step 1, \$2,995
TBD	Assistant Boys' Soccer Coach	
Sean Palen	Head Girls' Soccer Coach	Step 2, \$3,484
TBD	Assistant Girls' Soccer Coach	
Kathleen O'Neil	Girls' Tennis Coach	Step 1, \$2,911
Richard Mullins	Cross Country Coach	Step M, \$6,055
Melissa Velez	Head Field Hockey Coach	Step 4, \$4,449
April-Chrysal Holmes	Assistant Field Hockey Coach	Step 1, \$2,995
TBD	Assistant Field Hockey Coach	
Michele Sarnelli	Freshman Field Hockey Coach	Step 1, \$2,995
Deborah Thomas	Head Cheerleading Advisor, Fall Season	Step 2, \$2,448
TBD	Assistant Cheerleading Advisor, Fall Season	

**Interscholastic Sports Pay Guide, Pequannock Valley School
Fall Season:**

ADVISOR	ASSIGNMENT	STIPEND
Gregg Slaff	Head Boys' Soccer Coach	Step 1, \$2,995
Jonathan McBurney	Head Girls' Soccer Coach	Step 2, \$3,250

Motion by: Quigley	Second by: Cropanese	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-179-13

APPROVAL OF EXTRA-CURRICULAR STIPENDS – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following stipends for the 2013-2014 school year, as per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association and pending the requisite New Jersey Department of Education and District employment criteria, as noted with *: (Salaries represent 2010-2013 collective bargaining agreement, pending completion of the 2013-2016 collective bargaining agreement.)

**Extra-Curricular Duty Pay Guide, Elementary Schools:
Hillview School**

ADVISOR	ASSIGNMENT	STIPEND
Kathryn Hornig	Computer Club, Grade 4, Advisor	\$1,093
Yvette McBain	Computer Club, Grade 5, Advisor	\$1,093
Patricia Sedran	Creativity Club, Grades 3 and 4, Advisor	\$1,093
Valerie Munro	Creativity Club, Grade 5, Advisor	\$1,093
Valerie Munro	Safety Patrol Advisor	\$2,072
Ilona Oosterwyk	Peer Leadership Co-Advisor	\$754
Patricia Livesey	Peer Leadership Co-Advisor	\$754

**Extra-Curricular Duty Pay Guide, Elementary Schools:
Stephen J. Gerace School**

ADVISOR	ASSIGNMENT	STIPEND
TBD	Computer Club, Grade 4, Advisor	\$1,093
Susan Soroko	Computer Club, Grade 5, Co-Advisor	\$546.50
Helga Shenton	Computer Club, Grade 5, Co-Advisor	\$546.50

Tara Keane	Creativity Club, Grade 5, Advisor	\$1,093
TBD	Creativity Club, Grades 3 and 4, Co-Advisor	\$546.50
TBD	Creativity Club, Grades 3 and 4, Co-Advisor	\$546.50
Jennifer Quinn	Safety Patrol Advisor	\$2,072
Karen Kovalcik-Schiffel	Peer Leadership Co-Advisor	\$754
Kristin Carr	Peer Leadership Co-Advisor	\$754

Extra-Curricular Duty Pay Guide, Elementary Schools:

North Boulevard School

ADVISOR	ASSIGNMENT	STIPEND
Kimberly Meyerson	Computer Club, Grade 4, Advisor	\$1,093
Jenna Cannestro	Computer Club, Grade 5, Advisor	\$1,093
Charlene Valero	Creativity Club, Grade 5, Advisor	\$1,093
Alyce Zimgrodski	Creativity Club, Grades 3 and 4, Co-Advisor	\$546.50
Kimberley Meyerson	Creativity Club, Grades 3 and 4, Co-Advisor	\$546.50
Charlene Valero	Safety Patrol Advisor	\$2073
Melissa Vivian	Peer Leadership Advisor	\$1,508

Extra-Curricular Duty Pay Guide:

Pequannock Valley School

ADVISOR	ASSIGNMENT	STIPEND
Candice McCaffrey	All School Play Director	\$1,266
Janelle Heise	All School Play Assistant Director	\$978
Ellen Altis	Bookkeeper	\$4,598
Roberta Espie	Central Detention Supervisor	\$2,417
Jeffrey Foth	Band, Grades 6, 7, and 8 Director	\$5,445
Janelle Heise	Grades 6, 7, and 8 Chorus Director	\$2,705
Candice McCaffrey	Drama Club Co-Advisor	\$633
TBD	Drama Club Co-Advisor	\$633
Terri Praschak	Grade 8 Class Co-Advisor	\$1,157
Janelle Heise	Grade 8 Class Co-Advisor	\$1,157
Denise Donch	Grade 8 Awards Night	\$780
Terri Praschak	Grade 8 Awards Night	\$780
Christine DeStefano	Literary Magazine Co-Advisor	\$817
Candice McCaffrey	Literary Magazine Co-Advisor	\$817
Gregg Slaff	Math Counts Co-Advisor	\$561
Rose Callaghan	Math Counts Co-Advisor	\$561
Terri Praschak	Peer Leadership Advisor	\$1,945
Allan Kaye	Student Council Co-Advisor	\$1,157
Andrea Torrisi	Student Council Co-Advisor	\$1,157
Michelle Sarnelli	World Language Advisor	\$1,122
Brenda Adams	Yearbook Co-Advisor	\$1,266
Christina Marks	Yearbook Co-Advisor	\$1,266
Brenda Adams	Young Astronauts Advisor	\$1,122

Extra-Curricular Duty Pay Guide:

Pequannock Township High School

ADVISOR	ASSIGNMENT	STIPEND
Debra Legregni	Academic Decathlon Co-Advisor	\$1,295.00
Daniel Rodriguez	Academic Decathlon Co-Advisor	\$1,295.00
Eileen Ciavarella	Art Honor Society Advisor	\$899.00
Kyle Thompson	Assistant Band Director	\$3,090.00
Michele Crefeld	Assistant Musical Director/Stage Crew	\$3,626.00
Katherine Socha	Band Director	\$4,188.00

Anthony Gabriele	Band Specialist Fall	\$506.00
Anthony Gabriele	Band Specialist Spring	\$506.00
David Claeys	Biology League Advisor	\$1,122.00
Fredrick Dorando	Chemistry League Advisor	\$1,122.00
Marlene Grant	Chess Club	\$1,122.00
Charles Postas	Chorus Director	\$3,090.00
Amy Eisenberg	Color Guard Advisor	\$2,601.00
Daniel Rodriguez	Detention Co-Supervisor (Tues, Wed, & Thurs)	\$1,289.00
Rhett Eveland	Detention Co-Supervisor (Saturday)	\$1,289.00
Ian Flint	Drill Writer	\$1,957.00
TBD	Environmental Club Advisor	\$852.00
Elliott Honig	FBLA Advisor	\$2,026.00
Michele Crefeld	French Club Advisor/Honor Society Advisor	\$852.00
Maria Marini	Grade 10 Advisor	\$1,122.00
Deborah Thomas	Grade 11 Advisor	\$2,360.00
Margaret Bionde	Grade 9 Advisor	\$1,122.00
Victoria Bonaccorso	Grade 12 Advisor	\$2,590.00
Katherine Socha	Instrumental Activities	\$2,118.00
Ann Marie Davis	Interact Club Co-Advisor	\$393.00
Jennifer Pitcher	Interact Club Co-Advisor	\$393.00
Janet Congleton	Interact Club Co-Advisor	\$393.00
Laura Higley	Latin Club Advisor/Honor Society Advisor	\$852.00
Michele D'Angelo	Math League Advisor	\$1,122.00
Alyssa Ercan	Mock Trial Co-Advisor	\$1,013.00
TBD	Mock Trial Co-Advisor	\$1,013.00
Jana Cohen	Musical Choreographer	\$1,151.00
Charles Postas	Musical Director	\$3,741.00
TBD	Musical Technical Assistant	\$1,151.00
Laura Higley	National Honor Society Advisor	\$2,014.00
John Chorazy	Newspaper Advisor	\$2,014.00
Angela Teta-Kohle	One Act Play Co-Director	\$558.00
Michele Crefeld	One Act Play Co-Director	\$558.00
Maureen Montalbetti	Peer Leadership Co-Advisor	\$2,094.00
Janet Congleton	Peer Leadership Co-Advisor	\$2,094.00
Afaf Maarouf	Physics League Advisor	\$1,122.00
Laura Higley	Quiz Bowl Advisor	\$1,122.00
TBD	SADD Advisor	\$1,179.00
John Chorazy	School Magazine Co-Advisor	\$671.33
Ann Marie Davis	School Magazine Co-Advisor	\$671.33
Jennifer Pitcher	School Magazine Co-Advisor	\$671.33
Angela Teta-Kohle	Spanish Club Advisor/Honor Society Co-Advisor	\$822.00
Jana Cohen	Student Counsel Advisor	\$3,798.00
Neil Ascione	Video Game Club/Computer Tech Advisor	\$1,122.00
Josh Danziger	Weight Room, Fall	\$1,122.00
Edward Kopp	Weight Room, Spring	\$1,122.00
Edward Kopp	Weight Room, Winter	\$1,122.00
Neil Ascione	Yearbook Advisor	\$4,834.00
Pamela Wehrer	Yearbook Assistant Advisor	\$2,302.00

Motion by: Quigley

Second by: Cropanese

Roll Call Vote: 7-0-1 (Phalon – Abstain)

RESOLUTION NO. PMC-180-13**APPROVAL OF ELEMENTARY SCHOOL LUNCH AIDES -- 2013-2014 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following elementary school lunch aides for the 2013-2014 school year at the rate of \$7.25 per hour.

Hillview School:

Last Name	First Name
Osmanski	Tiffany
Adair	Holly
Aveta	Kelli
Blakely	Carol
Carmichael	Laura
Casey	Jennifer
Czubachowski	Amelia
Daly	Debbie
Florio	Kelly
Goll	Danielle
Hawk	Carol
Jachera	Nancy

Last Name	First Name
Kolasa	Patricia
Lobosco	Nicole
Mann	Lori
Marcella	Joshephine
Martinus	Lisa
McHugh	Karen
Nelson	Lisa
O'Rourke	Zaida
VanDine	Kathy
Warden	Jennifer
Zahner	Cindy
Klimek	Christine

Stephen J Gerace:

Last Name	First Name
Afflito	Erin
Bacich	Kim
Cannizzaro	Jennifer
Celletti	Beth
Deitch	Kristie
Ferrante	Annmarie
Fox	Diane
Frio	Dawn
Garcia	Nadia
Hall	Lisa

Last Name	First Name
Kolasa	Patricia
Long	Bonnie
Mackawgy	Dawn
Maizys	Suzanne
Spatucci	Christine
Trautwein	Christine
Huysers	Sue
Joyce	Carla
Kelly	Tara

North Boulevard:

Last Name	First Name
Maybee	Regina
Irwin	Leigh
Deintinis	Dianne
Weiner	Heather
McGrory	Lorianne
Collucci	Christina

Last Name	First Name
Tucker	Diane
Weidmann	Wendy
Beshada	Allison
Bulger	Erica
Longo	Jessica
Karsen	Maureen

Tammaro	Nicole	Hinnigan	Bonnie
Wells	Abby		

Motion by: Quigley	Second by: Cropanese	Roll Call Vote: 7-0-1 (Farrell – Abstain)
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RESOLUTION NO. PMC-181-13

APPROVAL OF STUDENT VIDEO CREW – 2013-2014

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student video crew, effective July 1, 2013 through June 30, 2014 at the rate of \$7.25 per hour:

- Devon Stephan
- Dylan Katz

Motion by: Quigley	Second by: Cropanese	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-182-13

APPROVAL OF STUDENTS FOR SUMMER WORK – 2013-2014 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following high school students to work with the Technology Department during the period of July 1, 2013 through August 31, 2013, to assist in installing new computers throughout the district, at the rate of \$7.25 per hour, not to exceed a combined total of 200 hours as needed:

- John Kalas

Motion by: Quigley	Second by: Cropanese	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-183-13

APPROVAL OF SUBMISSION OF THE HIB SELF ASSESSMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the submission of the HIB Self-Assessment and Statement of Assurance under the Anti-Bullying Bill of Rights (ABR) to the NJ DOE having completed a public presentation and discussion at the Board of Education meeting on June 10, 2013.

Motion by: Quigley	Second by: Cropanese	Roll Call Vote: 8-0
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RESOLUTION NO. PMC-184-13**AMENDMENT OF APPOINTMENTS FOR EXTENDED SCHOOL YEAR PROGRAM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amend the following appointments for the extended school year program.

ESY Program- July 1 - July 31 (21 days)	Salary	Rate	Total Hours	Total
Teachers (4.5 hrs day)				
Jenna Cannestro (20 days)	\$50,055.00	\$41.71	110.0	\$4,588.10
Aide (3.5 hrs day)	Salary	Rate	Total Hours	Total
Janet Congleton (18 days)	\$29,260.00	\$24.38	81.0	\$1,974.78
Melissa Vivian (18 days)	\$29,260.00	\$24.38	81.0	\$1,974.78
Susan Kasnia-Flood (21 days)	\$16,885.00	\$14.07	94.5	\$1,329.62
*Lisa Mulhall (4.5 hrs a day, 13 days)	\$17,330.00	\$14.44	58.5	\$844.74
Related Services	Salary	Rate	Total Hours	Total
Jennifer Perez (Behaviorist)	\$71,255.00	\$59.38	47.0	\$2,790.86

Motion by: Quigley	Second by: Cropanese	Roll Call Vote: 8-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Revised CIS-67-13	Approval of Curriculum Writing
CIS-87B-13	Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
CIS-88-13	Approval of New Curriculum
CIS-89-13	Approval of Out-Of-District Placement, Services, and Agencies to Provide Services to Students
CIS-90-13	Approval of Special Education Service Learning Opportunities – Summer 2013
CIS-91-13	Approval of NJSIAA Membership – 2013-2014

REVISED RESOLUTION NO. CIS-67-13 (in part)

APPROVAL OF CURRICULUM WRITING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the writing of new and revised curriculum, as listed below, to align to the Common Core Standards and/or match Model Curriculum. Payment to be made as per the negotiated agreement between the Board of Education and the Pequannock Township Education Association, Article 32, Salary Guide Provisions at rate of \$178.00 per diem, for a total cost not to exceed \$42,000.

Title	Days Allotted
Spanish, French, & Latin - grade 6	New 4 days each language (\$2,036)
Music Foundations	New 3 days (\$534)
Choir	New 3 days (\$534)

Motion by: Farrell	Second by: Swezey	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-87B-13

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional developmental plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the federal Office of Management and Budget;

THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Sub Cost	Estimate Total Expense
7/9 & 7/11/13	J. Mildner	Preparing for Teacher and Prin. Evals: SGO and Assessments, Madison Institute	\$280.00			\$280.00
7/23/13	T. Loeffler	SGO Training, Rockaway				\$-0-
9/18/13, 1/15, 3/26/14	T. Loeffler	Tools of the Mind Year 2 Southard School, Howell	\$750.00			\$750.00
9/18/13, 1/15, 3/26/14	S. Budine	Tools of the Mind Year 2 Southard School, Howell	\$750.00			\$750.00
9/18/13, 1/15, 3/26/14	J. Sowa	Tools of the Mind Year 2 Southard School, Howell	\$750.00			\$750.00
9/18/13, 1/15, 3/26/14	L. Galamb	Tools of the Mind Year 2 Southard School, Howell	\$750.00			\$750.00
9/18/13, 1/15, 3/26/14	E. Coughlin	Tools of the Mind Year 2 Southard School, Howell	\$750.00			\$750.00
10/4/13	J. Sowa	504 Seminar Mount Olive	\$60.00			\$60.00
10/4/13	S. Budine	504 Seminar Mount Olive	\$60.00			\$60.00
10/17 & 18/13	R. Hayzler	2013 NJPSA Fall Conference Long Branch	\$225.00			\$225.00
10/17 & 18/13	T. Loeffler	2013 NJPSA Fall Conference Long Branch	\$225.00			\$225.00
10/18/13	A.Escudero	College Board Fall Counselor Workshop, Bloomfield				\$-0-
6/26 & 27/13	V.Hayek	Legal One Monroe	\$315.00			\$315.00
6/24 & 25/13	P. DePinto	Legal One Monroe	\$315.00			\$315.00
7/22/13	P. Sedran	Wilson Training, Foundations K Saddle Brook	\$249.00			\$249.00
7/22/13	A.Meyers	Wilson Training, Foundations K Saddle Brook	\$249.00			\$249.00
7/22 – 26/13	D. Donch	STEM Summer Institute College of NJ, Ewing	\$495.00	\$208.94		\$703.94

Motion by: Farrell	Second by: Swezey	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-88-13**APPROVAL OF NEW CURRICULUM**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves new curriculum aligned to the Common Core Standards and payment to the writers as previously approved, as follows:

Grade 2 English Language Arts	J. Rentas & M. Mazzola (\$1,068 total)
Grade 3 English Language Arts	J. Rentas (\$1,068 total)

Motion by: Farrell	Second by: Swezey	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-89-13**APPROVAL OF OUT-OF-DISTRICT PLACEMENT, SERVICES, AND AGENCIES TO PROVIDE SERVICES TO STUDENTS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following out-of-district placement, services, and agencies to provide services to students for the Extended School Year program and the 2013-2014 school year:

*Tentative State issued tuition rates for private schools.

**Proposed tuitions per school letters.

STUDENT	PLACEMENT/SERVICES/AGENCIES	FEE
#220	Barnstable Academy ESY	\$1,250.00 - 24 days
#88	Harbor Haven ESY	*\$5,575.00 - 4 weeks
#133		*\$5,175.00 - 4 weeks
#112		*\$5,575.00 - 4 weeks
#127		*\$5,575.00 - 4 weeks
#162		*\$5,575.00 - 4 weeks
#163		*\$5,295.00 - 4 weeks
#24		*\$7,175.00 - 3 weeks
#56		*\$9,988.00 - 7 weeks
#50	Solomon Therapeutics Speech ESY	\$4,480.00 - 4x/wk. x \$140/hr. x 8 weeks
	Jacqueline O'Connor ABA Therapy	\$2,560.00 - 8 hrs/wk. x \$40/hr. x 8 weeks
	September –June Solomon Therapeutics Speech	\$22,400.00 - 4x/wk. x \$140/hr. x 40 weeks
	Jacqueline O'Connor ABA Therapy	\$12,800.00 - 8 hrs/wk. x \$40/hr. x 40 weeks

#24	Jen Perez ABA Coordination	ESY	\$296.90 - 1x/wk. x \$59.38/hr. x 5 wks.
	Team Meeting		\$59.38 - 1 meeting
	September-June		
#31	Jen Perez ABA Coordination	ESY	\$356.28 - 1x/wk. x \$59.38/hr. x 6 wks.
	Team Meeting		\$59.38 1 meeting
#22	Change to Resolution #CIS 87-13	ESY	From \$3,600.00
	Regional Day School		To \$3,672.00
#180	Change to Resolution #CIS 87-13	ESY	From \$6,541.70 - 22 days
	Children's Institute, Livingston		To \$6,839.05 - 23 days
	Change to Resolution #CIS 63-13		From \$2,400.00 - 12 weeks
	Nicole Ryan		To \$2,500.00 - 13 weeks

Motion by: Farrell	Second by: Swezey	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-90-13

APPROVAL OF SPECIAL EDUCATION SERVICE LEARNING OPPORTUNITIES – SUMMER 2013

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves daily service learning opportunities for the Autistic and High School LLD programs, as per curriculum and Individual Education Plan (IEP) requirements, to the following locations. These service learning opportunities are for the purpose of career exploration, community based instruction and structured learning experiences for the 2013 Extended School Year program at a cost not to exceed \$10.00 per student unless otherwise noted.

Business	Location
Spa 23 (\$25 per student)	Pompton Plains
Canete's Garden Center	Wayne
Z's and Carnival Spot Pizza	Pompton Plains
Wolfson's Market	Lincoln Park
Pequannock Animal Shelter	Pompton Plains
Pompton Speech	Pequannock
Willowbrook Golf Center	Wayne
Chuck E. Cheese	Wayne

Motion by: Farrell	Second by: Swezey	Roll Call Vote: 8-0
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RESOLUTION NO. CIS-91-13

APPROVAL OF NJSIAA MEMBERSHIP – 2013-2014

RESOLVED, that the Board of Education approves the Pequannock Township High School as a member of the New Jersey Interscholastic Athletic Association in the amount of \$2,150.00 for the 2013-2014 school year.

Motion by: Farrell	Second by: Swezey	Roll Call Vote: 8-0
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FINANCE, FACILITIES, AND ATHLETICS

FFA-196-13	Monthly Reports from Schools and Programs
FFA-197-13	Transfer of Funds – 2012-2013
FFA-198-13	Approval of Financial Reports/Monthly Certification for May 2013
FFA-199-13	Payment of Bills – June 24, 2013
FFA-200-13	Transfer of Funds to Capital Reserve
FFA-201-13	Authorization to Facilitate Close-Out and Opening of FY'13 and FY'14
FFA-202-13	Declaration of Obsolescence – Equipment
FFA-203-13	Approval of Award of Bid – ADA Toilet Room Renovation at PTHS
FFA-204-13	Approval of Settlement Agreement
FFA-205-13	Approval of Professional Service Agreements
FFA-206-13	Approval of State Contract Purchasing
FFA-207-13	Approval of Amendment to the District Long Range Facility Plan and Applications for SDA Grants

RESOLUTION NO. FFA-196-13

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of May 2013 for the High School Activities Account and the High School Interscholastic Athletic Account; May 2013 for the Pequannock Valley Activities Fund; and May 2013 for Pomptonian Food Service.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-197-13

TRANSFER OF FUNDS – 2012-2013

RESOLVED, that the Board of Education approves the transfer of funds within the 2012-2013 budget for the month of May 2013 in accordance with the attached list, which shall be attached to and become a part of the record.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-198-13

APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATION FOR MAY 2013

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for May 2013.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of May 2013, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of May 2013, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund,

and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-199-13

PAYMENT OF BILLS – JUNE 24, 2013

RESOLVED, that the Board of Education approves the payment of claims as submitted by the Interim Business Administrator/Board Secretary for the June 24, 2013 bill list as attached:

Bill List	\$ 716,249.07
Payroll for June 2013	
Gross Payroll	\$1,975,562.63
Board Share of FICA	\$ 29,004.80
State FICA (Reimbursable)	<u>\$ 119,848.09</u>
Total Claims	<u>\$2,840,664.59</u>

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 7-0-1 (Phalon – Abstain)
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RESOLUTION NO. FFA-200-13

TRANSFER OF FUNDS TO CAPITAL RESERVE

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a Board of Education to transfer, unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Pequannock Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account, and

WHEREAS, that the Pequannock Township Board of Education has determined that any excess surplus as of June 30, 2013 above the combination of the allowable 2% of adjusted expenditures, \$1,000,000 to be designated as excess surplus for tax relief in 2014-2015 and the award of 2012-2013 Extraordinary Aid by the New Jersey Department of Education less the budgeted revenue, is available for such transfer;

NOW THEREFORE BE IT RESOLVED by the Pequannock Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-201-13

AUTHORIZATION TO FACILITATE CLOSE-OUT AND OPENING OF FY'13 AND FY'14

RESOLVED, that the Board of Education authorize the Business Administrator/Board Secretary to pay supplementary bill lists and payroll which shall become due on or before June 30, 2013 including all year-end payables; to proceed with all necessary adjustments and transfers to close the books for the 2012-13 fiscal year, as well as any and all entries and actions for the opening of the 2013-14 fiscal year, including but not limited to the issuance and/or cancellation of purchase orders, transfers, compliance with the Public Contracts Law, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board authorize the Business Administrator/Board Secretary to process and issue the payment of bills and claims between Board meetings during the months of July and August 2013; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board at its next meeting for final approval.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-202-13

DECLARATION OF OBSOLESCENCE – EQUIPMENT

RESOLVED, that the Board of Education authorizes Michael J. Donow, Interim Business Administrator/Board Secretary, and will declare the following items to be obsolete and disposed of as deemed appropriate.
(Attachment)

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-203-13

APPROVAL OF AWARD OF BID – ADA TOILET ROOM RENOVATION AT PTHS

RESOLVED, that the Board of Education approves the award of bid for ADA Toilet Renovations at Pequannock Township High School, to DiCarolus Associates, Inc., of Hackensack, New Jersey, the lowest responsive bidder, in the total amount of \$107,171.00, including the base bid of \$99,671 and \$7,500 for the alternate add, said bids opened in the Board Offices on Wednesday, June 19, 2013 at 11:00 a.m.; and

BE IT FURTHER RESOLVED, that a copy of the bid summary shall be attached to and made a part of this record.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-205-13

APPROVAL OF PROFESSIONAL SERVICE AGREEMENTS

RESOLVED, the Board of Education approves professional service agreements for the period of July 1, 2013 through June 30, 2014, with Patricia L. Farina for administrative assistance to the Supervisor/Acting Director of Student Services, and MJDow Associates, LLC for assistance to the Business Administrator/Board Secretary, at agreed to hourly rates and average number of hours per week, in amounts not to exceed \$16,640 and \$13,260 respectively; and

BE IT FURTHER RESOLVED, that copies of the both contracts shall remain on file in the Board Office and be available for public inspection.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-206-13

APPROVAL OF STATE CONTRACT PURCHASING

RESOLVED, that the Board of Education approves the use of State contract #82889, "Vehicle, Passenger Van" for the purchase of a replacement van for use by the transportation department.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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RESOLUTION NO. FFA-207-13

APPROVAL OF AMENDMENT TO THE DISTRICT LONG RANGE FACILITY PLAN AND APPLICATIONS FOR SDA GRANTS

RESOLVED, that the Board of Education of the Pequannock Township Public School District in the County of Morris, hereby approves the submission of the following Educational and Capital Projects to the Department of Education for review and approval; it is further resolved that the Board approves the amendment to the District Long Range Facilities Plan as necessary;

- Pequannock High School Roofing System Replacement
- Pequannock High School Emergency Generator
- Pequannock High School Electrical & Security Wiring Infrastructure
- Pequannock High School Door Hardware and Upgrades (Security based)
- Pequannock High School Window System Replacements
- Pequannock Valley Middle School Roofing System Replacement
- Pequannock Valley Middle School Door & Hardware Upgrades
- Pequannock Valley Middle School Emergency Generator
- Pequannock Valley Middle School Window System Replacements
- Pequannock Valley Middle School Electrical & Security Wiring Infrastructure
- Stephen J. Gerace Elementary School Gymnasium Addition
- Stephen J. Gerace Roofing System Replacement

- Stephen J. Gerace Emergency Generator Connections
- Stephen J. Gerace Electrical & Security Wiring Infrastructure
- Stephen J. Gerace Window System Replacements
- North Boulevard Roofing System Replacement
- North Boulevard Emergency Generator Connections
- North Boulevard Electrical & Security Wiring Infrastructure
- North Boulevard Window System Replacements
- Hillview Roofing System Replacement
- Hillview Emergency Generator Connections
- Hillview Electrical & Security Wiring Infrastructure
- Hillview Window System Replacements; and

BE IT FURTHER RESOLVED, that it be recognized that the district is seeking funding through Grant Allocation 4 for these projects.

Motion by: Cropanese	Second by: Salerno	Roll Call Vote: 8-0
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OTHER

O-48-13 Accept HIB Incident/Non- Incident Reports

Motion by: Maier	Second by: Cropanese	Roll Call Vote: 8-0
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RESOLUTION NO. O-48-13

ACCEPT HIB INCIDENT/ NON-INCIDENT REPORTS

RESOLVED, that the Board of Education accepts the Superintendent's Report of Harassment, Intimidation and Bullying Incidents (HIB) as distributed.

OPEN TO PUBLIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President or Acting President. Depending on the nature and the complexity of the question, it may or may not be answered during the meeting and, if so, only after the member of the public has completed their comments or reached their allotted time.

Old Business

Mr. Salerno questioned the following compliance issues in a trimester system:

- Financial Literacy course
 - The Superintendent responded that we would remain in compliance
- Physical Education requirements
 - The Superintendent responded that physical education would remain in compliance

New Business

Noted time change of start of July 15 meeting

ADJOURNMENT

RESOLVED, that the Board of Education adjourned the Board Meeting of June 24, 2013 at 8:00 pm.

Motion by: Quigley	Second by: Salerno	Roll Call Vote: 8-0
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Respectfully,



Michael J. Donow
Interim Business Administrator/ Board Secretary

FUTURE PUBLIC BOARD MEETINGS

July 15, 2013	PTHS
July 20, 2013 (Board Retreat)	SJG
August 19, 2013	PTHS
September 9, 2013	PTHS
September 23, 2013	PTHS